

## Campsite COVID-19 Protocols

We are a private campsite owned and operated by the Ditidaht First Nation and are following the directives from the Ditidaht Council of a 65% capacity limit due to the ongoing COVID-19 Pandemic.

Please review the summary of the policies below:

Capacity limits for single or standard campsites are set for the 2021 season. A single camping party is (in the same contact or family bubble) is permitted to a maximum of 6 individuals. We will require the names of each at check in. If you have a guest arriving separately from you, the booker, please advise the check in person at the time of check in, or email [anne@nitinahtstore.ca](mailto:anne@nitinahtstore.ca) at least 1 day before the booking date or the date of the guest arrival. We are only accepting those who the booker has advised of their arrival. **IF YOU ARE NOT ON THE LIST, YOU WILL NOT BE PERMITTED BEYOND THE CHECKPOINT AND WILL BE TURNED AWAY.**

### **Day use or daytime visitors will not be permitted.**

Anyone wanting to extend their stay in a different site as a guest, and haven't given the requisite 1 day or more notice, will be subject to a \$20 fee per each additional night/site to the booker of the site of the overnight stay and the booker must sign a guest agreement upon payment.

**Check in is between 12pm – 8pm** on the day of your booking. If you will be arriving on an alternative time or day, you must contact the campsite coordinator, Anne Pettet via email at [anne@nitinahtstore.ca](mailto:anne@nitinahtstore.ca) to arrange your estimated arrival. For the comfort and safety of the campsite, we request no later than Dusk.

**Check Out is 11:00 am.** This is strictly enforced to allow for proper COVID-19 cleaning protocols to ready the site for the next guest. Access to the Beach after checkout time will be permitted up until 6pm. Please utilize the Overflow parking area and follow direction from posted signs, maps and the Camp Host(s).

For Employees working in and around the campsite, the following Safety Plan will be in place:

- A checklist outlining the policies, guidelines and procedures is in place to reduce the risk of COVID-19 transmission. Management has involved the frontline workers in the process
- The Safety Plan follows the six steps outlined in the Parks, Camping and Tourism industry specific information with supporting documentation.
- This plan will be posted at the worksite and on the website.
- The policy will be followed by each and every staff member in the workplace.

### Understanding the Risk

The virus that causes COVID-19 spreads in several ways, including through droplets when a person coughs or sneezes, and from touching a contaminated surface before touching the face. Higher risk situations require adequate protocols to address the risk.

The risk of person-to-person transmission is increased the closer you come to other people, the amount of time you spend near them, and the number of people you come near. Physical distancing measures help mitigate this risk.

The risk of surface transmission is increased when many people contact same surface and when those contacts happen in short intervals of time. Effective cleaning and hygiene practices help mitigate this risk.

The four levels of protection for the worker will be in place:

Level 1 – Elimination: Limit the number of people in an area

Level 2 - Engineering Controls: Install barriers

Level 3 - Administrative Controls: establish rule and guidelines, such as cleaning protocols, no sharing of tools or stationary (pens, markers, pencils, etc.), single walk way passages for all employees and guests.

Level 4 – PPE Use of Masks and/or Face Shields (optional for guests and staff, no longer mandatory) – ensuring they are each cleaned and fresh every shift.

Protocols for Parks, Camping, and Tourism

General Considerations

Post signage to clearly communicate our policies on who can be at the workplace, which includes following the guidance of the provincial health officer and the BC Centre for Disease Control around self-isolation:

- Anyone who has had symptoms of COVID-19 in the last 10 days must self – isolate at home.
- Anyone under the direction of the provincial health officer to self-isolate must follow those instructions
- Anyone who has arrived from outside of Canada must self-isolate for 14 days and monitor for symptoms

Review and coordination of the roles and responsibility with all contractors, suppliers and staff and advise our policies in our workplace.

Occupancy levels are established and posted for all areas to accommodate physical distancing of 2 metres between individuals or family groups/units/bubble. This includes offices, lunch rooms, break rooms, washrooms, and vehicles.

Visitors are prohibited to offices and other staff congregation areas.

Workspaces will be specifically designed to allow for physical distancing, adequate surface sanitation, and to reduce spaces where workers must be less than the recommended 2 meters.

All guests will be made aware of policies and protocols before they arrive at the worksite by distribution online and posted notices.

Cash Handling is done with care and will be accepted as a form of payment ensuring immediate sanitizing of the hands once in cash drawer. For customers using credit cards and loyalty cards, have the customers

scan or tap their cards and hand the card readers themselves where possible. Established hygiene practices including washing or sanitizing hands after handling cash or cards handled by the public.

Provide signage and information regarding rules and process throughout facility including park, trails, beach, campground and general outdoor areas. Consider posting signage in other majority languages or provide pictograms.

Where appropriate to maintain distancing, consider implementing one-way walkways or marking off designated walking areas to manage the flow of people.

Design a cleaning and disinfecting plan that includes high-touchpoint areas and surfaces including washrooms, change rooms, showers, vending machines, key pads, bank machines, shared computers and other office equipment, and POS locations, as well as common switches, door handles, pay phone or public access phones, indoor furnishings, and rental equipment.

Note that the provincial health order on gatherings and events applies those worksites. Events, groups, tours, and gatherings must be limited to fewer than 50 people to comply with this order.

Develop emergency plans and staff support in the events such as:

- Medical emergencies, including providing first aid to the public and guests (consider vulnerable visitors)
- Sudden overcrowding
- Remote and capsized recoveries

Coordinate emergency plans with local emergency responders and put special consideration to the remote nature of many of these worksites

Ensure the vendors or businesses operating in the campsite or adjacent areas abide by the order issued by the provincial health officer around the management of the region.

#### Concession stands and operator-offered meals

The provincial health officers order for Food and Liquor Service Premises provides a number of requirements for these establishments, including table and seating configurations, the use and configuration of barriers, and collecting and maintain contact information from patrons.

Ensure there is sufficient staff to manage the volume of customers and associated lineups and food pick up areas.

Space out or limit the number of picnic tables to ensure adequate spacing between groups.

Any food and water provided by operators should be individually packaged and not shared.

Guests should not be involved in meal preparation

Control access to all food supplies and minimize handling.